

The minutes of IQAC meeting and action taken report for the academic year 2018-19

Meeting of IQAC dated 10.07.2018

Members Present:

1. Sd/- Dr. M. Sahu
2. Sd/- Dr. D. Ghosh
3. Sd/- Dr. S. K. Bera
4. Sd/- Dr. A.B. Majumder
5. Sd/- Dr. K. Ghosh
6. Sd/- S. Basu
7. Sd/- Dr. A. Adhikary
8. Sd/- Dr. A. Adhikari
9. Sd/- J. Das
10. Sd/- Dr. M. Dey
11. Sd/- S. Nayek

In presence of the above members, the Principal took the chair and the meeting started. After a thorough discussion, the following resolutions were taken.

1. The IQAC read and confirmed the proceedings of the last meeting.
2. The IQAC decided to prepare the AQAR for the academic session 2017-18 and submit it before the end of the year.
3. The IQAC decided to organize felicitation programmes for Ph.D & M.Phil awardees in order to encourage others faculties to pursue research.
4. The IQAC decided to organize a workshop in the college to implement CBCS in the college (for Arts and Commerce Depts.).
- 5 The IQAC reviewed the profiles of individual departments and then requested the Principal to appoint new guest teachers as per the need of the depts. for effective delivery of CBCS curriculum.
6. The IQAC reviewed the routine of the college and the status of the admission process.
7. The IQAC decided to request the departments to publish Wall Magazines with the help of the students.
8. The IQAC felt the urgent need to have toilets in the Science Block which does not surprisingly have that provision. It was therefore decided to construct both male and female toilets in the left corner of the Science Block at ground level.
9. The IQAC decided to hold internal assessments centrally following a pre-decided schedule taking into account the fact that the number of students in some papers like AECC Elective and L1 were too large for any individual department to manage. Moreover, it was felt that if the internal assessments for all subjects were held at one go, then the number of disruptions of class teaching days due to internal exams will also reduce significantly.

Meeting of IQAC dated 18.12.2018

Members Present:

1. Sd/- Dr. Manabendra Sahu
2. Sd/- Dr. Dipesh Ghosh
3. Sd/- Dr. Sujit Kumar Bera
4. Sd/- Dr. Asit Baran Majumder
5. Sd/- Dr. Kakali Ghosh
6. Sd/- Santanu Basu
7. Sd/- Dr. Ashis Adhikary
8. Sd/- Dr. Amalesh Adhikari
9. Sd/- Joydeb Das
10. Sd/- Dr. Munmun Dey
11. Sd/- Soumitra Nayek

In presence of the above members, the Principal took the chair and the meeting started. After a thorough discussion, the following resolutions were taken.

1. The IQAC read and confirmed the proceedings of the last meeting.
2. The IQAC conveyed thanks to the departments for publishing innovative WALL MAGAZINES.
3. The IQAC decided to help the faculties to join Refresher Courses and Orientation Programmes in order to enrich their teaching skills and also for their CAS promotion. The Cell also decided to help them to prepare documents for their CAS promotion according to the new format (4th amendment) and the latest Government of West Bengal regulations.
4. Faculty members of every department were encouraged to send seminar proposals through the research committee constituted by IQAC.
5. The IQAC decided to encourage teachers to use ICT facilities of the college. Other than the Science and Commerce departments who have individual projectors installed in their departmental facility, it was felt that three ICT smart spaces will be developed - the Smart Room, the Seminar Room and the Virtual Reality Room for the arts faculties to take classes making use of ICT teaching methods.
6. The IQAC noted with satisfaction the submission of AQAR for the session 2017-18 on 25.09.18 and commended the coordinator Dr. Dipesh Ghosh for the timely submission.

Meeting of IQAC dated 21.05.2019

Members Present:

1. Sd/- Dr. Manabendra Sahu
2. Sd/- Dr. Dipesh Ghosh
3. Sd/- Dr. Sujit Kumar Bera
4. Sd/- Dr. Asit Baran Majumder
5. Sd/- Dr. Kakali Ghosh
6. Sd/- Santanu Basu
7. Sd/- Dr. Ashis Adhikary
8. Sd/- Dr. Amalesh Adhikari
9. Sd/- Joydeb Das
10. Sd/- Dr. Munmun Dey
11. Sd/- Soumitra Nayek

In presence of the above members, the Principal took the chair and the meeting started. After a thorough discussion the following resolutions were taken.

1. The IQAC read and confirmed the proceedings of the last meeting.
2. The IQAC decided to acquaint the teachers with the benefits of institutional accreditation and the new method of NAAC accreditation.
3. The IQAC decided to talk with the website developer of the college Infotech Lab in order to evolve a mechanism for sending important notifications through SMS to all the stakeholders of the college regularly.
4. The IQAC reviewed the semester results of the students.
6. The IQAC suggested that the college NSS units arrange a special one day course on blood science and safe blood transfusion in order to build up awareness among both our students and teachers about blood transfusion and other such health issues.
7. The IQAC noted with satisfaction the completion of the installation of OPAC facility in the college using KOHA and urged the librarian to step up his activities following the digitization of the library.