Yearly Status Report - 2018-2019

Part A	
Data of the Institution	
1. Name of the Institution	**VIVEKANANDA MISSION MAHAVIDYALAYA**
Name of the head of the Institution	**Dr. Manabendra Sahu**
Designation	**Principal**
Does the Institution function from own campus	**Yes**
Phone no/Alternate Phone no.	**03224286223**
Mobile no.	**8967609742**
Registered Email	**vmmnaac@gmail.com**
Alternate Email	**vmmahavidyalaya@gmail.com**
Address	**PO: Chaitanyapur, District-Purba Medinipur**
City/Town	**Haldia**
State/UT	**West Bengal**
Pincode	**721645**

2. Institutional Status

Affiliated / Constituent	**Affiliated**
Type of Institution	**Co-education**
Location	**Rural**
Financial Status	**state**
Name of the IQAC co-ordinator/Director	**Dr. Santanu Basu**
Phone no/Alternate Phone no.	**03224287440**
Mobile no.	**9231824896**
Registered Email	**vmmnaac@gmail.com**
Alternate Email	**iqacvmm@gmail.com**

3. Website Address

Web-link of the AQAR: (Previous Academic Year)	http://www.vmmahavidyalaya.ac.in/new-web/pdf/IQAC/AQAR2017-18.pdf

4. Whether Academic Calendar prepared during the year

4. Whether Academic Calendar prepared during the year	**Yes**
if yes,whether it is uploaded in the institutional website: Weblink :	http://www.vmmahavidyalaya.ac.in/new-web/pdf/Academic-Calendar/Academic-Calendar-2018-19-revised.pdf

5. Accrediation Details

Cycle	Grade	CGPA	Year of Accrediation	Validity Period From	Period To
1	**B+**	**76.60**	**2007**	**31-Mar-2007**	**30-Mar-2012**
2	**B**	**2.17**	**2015**	**03-Mar-2015**	**02-Mar-2020**

6. Date of Establishment of IQAC

15-Sep-2007

7. Internal Quality Assurance System

Quality initiatives by IQAC during the year for promoting quality culture		
Item /Title of the quality initiative by IQAC	Date & Duration	Number of participants/ beneficiaries

Regular meeting of IQAC is arranged	10-Jul-2018 1	11
Regular meeting of IQAC is arranged	18-Dec-2018 1	11
Regular meeting of IQAC is arranged	21-May-2019 1	11
Timely submission of AQAR to NAAC	25-Sep-2018 1	10000
CBCS Workshop	20-Sep-2018 1	1000
CAS promotion of teachers	24-May-2019 1	14
[View File]()		

8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
No Data Entered/Not Applicable!!!				
No Files Uploaded !!!				

9. Whether composition of IQAC as per latest NAAC guidelines:	**Yes**
Upload latest notification of formation of IQAC	[View File]()
10. Number of IQAC meetings held during the year :	**3**
The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website	**Yes**
Upload the minutes of meeting and action taken report	[View File]()
11. Whether IQAC received funding from any of the funding agency to support its activities during the year?	**No**

12. Significant contributions made by IQAC during the current year(maximum five bullets)

1. Making the teachers acquainted with the benefits of institutional accreditation and the new method of NAAC accreditation.

2. Cataloguing, OPAC (Online Public Access Catalogue), and online circulation with barcoding technology in the Central Library.

3. Implementation of CBCS in the Arts and Commerce departments of the college as per university guidelines.

[View File](#)

13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year

Plan of Action	Achivements/Outcomes
Online admission process in both UG PG levels.	Ensured fair admission in compliance with the Govt. reservation policy.
Payment in online method to be introduced for admission from the 2019 academic year	Online payment method went off without any hitch thanks to our payment gateway partner BillDesk.
Computer training for the non-teaching staff of the college to enhance their operational skill.	Ensured better functioning of the college office including the maintenance of college accounts.
Intimation of yearly schedule of the college to the teaching & non-teaching staff and students of the college at the beginning of the year through distribution of academic calendar.	Better participation on the part of all concerned in the college activities.
To maximize the use of A/V aids including use of LCD in smart classrooms	LCD/LED projectors are now being extensively used in Science and Commerce facilities and in three smart spaces for the Arts students
Involving the students in co-curricular activities like publication of wall magazines, educational tour etc. organized by the individual departments	Most of the departments did bring out wall magazines in this academic year. Educational tours were organized in a few cases
Appointment of guest faculty for better delivery of CBCS curriculum	Three guest teachers were appointed in the 2018-19 academic session
[View File](#)	

14. Whether AQAR was placed before statutory body ?	Yes

Name of Statutory Body	Meeting Date
Governing Body of the College	06-Jan-2020

15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?	No

16. Whether institutional data submitted to AISHE:	Yes

Year of Submission	**2019**
Date of Submission	**20-Feb-2019**
17. Does the Institution have Management Information System ?	**Yes**
If yes, give a brief descripiton and a list of modules currently operational (maximum 500 words)	**1. SMS gateway to send important notifications to different stakeholders of the college 2. Upgradation of the college website with specific student and staff logins 3. Communication of important information to general public through website and conventional notices. 4. Regular exercise of etendering through Govt. portal. 5. Installation of KOHA cloud system in the central library of the college for better circulation and delivery of library services to the students and staff alike.**

<div align="center">Part B</div>

CRITERION I – CURRICULAR ASPECTS

1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

Arts, Science & Commerce Departments of our Vivekananda Mission Mahavidyalaya all have a well-organized system for curriculum delivery and documentation. Academic planning is done before the start of the academic year and every department contributes to the preparation of the academic calendar. Distribution of workload and preparation of time table is done in advance by every department. Every teacher receives the individual time table along with exam schedules. All the departments are involved in scheduling academic, co-curricular and extracurricular activities to enrich the learning process. All departmental events and committee activities are uploaded online to facilitate effective documentation. This process is smoothly handled by website committee. Syllabus is uploaded on the website to familiarize students and wards about curriculum. All the new students and their wards are oriented to the college in the beginning of the academic year. College thus ensures gearing every student for effective transaction of knowledge. Our institution believes in reaching out to students by adopting learner centric approaches. Though syllabus is prescribed by the university, teachers use innovative method for better delivery of curriculum transaction. We have well equipped laboratory in our science departments. Every teacher takes at least one class per week in ICT classroom or well equipped Seminar Room with microphone and LCD projector. Use of audio visual aids and ICT tools, student presentations, group discussions in classroom enrich the learning experience. Every department adopts various innovative methods to facilitate the process of teaching and learning. The institution has a well maintained library, with the latest books required for curriculum delivery. Teachers coordinate with the librarian by providing him the book requirements and ensuring that the list of books needed for their subjects are available for the students. Beside Central library every

department has their own departmental library where students have access to books. Many teachers are University paper setters and examiners. Institution encourages all teachers to attend syllabus revision workshop and other Faculty Development programmes to update themselves and ensure effective curriculum deliverance. Institution also has Internal Academic Audit at the end of every academic year which helps to ascertain that adequate and effective quality assurance mechanisms regarding curriculum planning and delivery are applied to ensure quality inputs and consequently quality outputs and suggest improvement measures.

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entreprene urship	Skill Development
No Data Entered/Not Applicable !!!					

1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
No Data Entered/Not Applicable !!!		
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1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
BA	Bengali (Hons)	01/07/2018
BA	English (Hons)	01/07/2018
BA	History (Hons)	01/07/2018
BA	Sanskrit (Hons)	01/07/2018
BA	Philosophy (Hons)	01/07/2018
BA	Political Science (Hons)	01/07/2018
BA	Education (Hons)	01/07/2018
BA	B.A. General	01/07/2018
BCom	Accountancy (Hons)	01/07/2018
BSc	Chemistry (Honours)	01/07/2018
BSc	Computer Science (Honours)	01/07/2018
BSc	Physics (Honours)	01/07/2018
BSc	Mathematics (Honours)	01/07/2018
BSc	Geography (Honours)	01/07/2018
BSc	Zoology (Honours)	01/07/2018
BSc	Nutrition (Honours)	01/07/2018
BCom	B.Com (General)	01/07/2018
BSc	B.Sc (General)	01/07/2018
MA	Bengali	01/07/2018

| MA | History | 01/07/2018 |
| MA | Philosophy | 01/07/2018 |

1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
No Data Entered/Not Applicable !!!		

1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
No Data Entered/Not Applicable !!!		
No file uploaded.		

1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
BA	Bengali (Hons)	82
BSc	Nutrition (Hons)	35
BSc	Botany (General))	10
BSc	Zoology (Hons)	56
BSc	Geography (Hons)	26
BA	Environmental Studies (Compulsory Additional)	1007
BCom	Environmental Studies (Compulsory Additional)	51
BSc	Environmental Studies (Compulsory Additional)	204
[View File](#)		

1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	No
Teachers	No
Employers	No
Alumni	No
Parents	No

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution? (maximum 500 words)

Feedback Obtained
No Data Entered/Not Applicable !!!

CRITERION II – TEACHING- LEARNING AND EVALUATION

2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled

[View File](#)

2.2 – Catering to Student Diversity

2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2018	2656	134	27	0	27

2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Numberof smart classrooms	E-resources and techniques used
70	70	9	9	1	1
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2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
No Data Entered/Not Applicable !!!		

2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
33	27	6	0	18

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
No Data Entered/Not Applicable !!!			
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2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination

[View File](#)

2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

The college follows the University guideline of conducting internal assessment exams. Two internal exams of 10 marks for each CC, GE, DSC, DSE and AECC L1, L2, L3, L4 papers are held. For AECC Elective and SEC papers the internal exams are of 5 marks each. The college holds these exams centrally both because the number of students in some of these papers is so large (for e.g. in AECC Elective and AECC L1, L2, L3, L4 papers) that individual departments with their limited human and infrastructural resources cannot hold them and also to reduce as far as possible disruptions to class teaching due to internal exams. We have also brought transparency to the process by showing the students their internal exam answer scripts. Along with transparency this process also ensures that students get to know the mistakes they made in their papers.

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

The college brings out an academic calendar at the beginning of each academic session following the University academic calendar framework and Government of West Bengal Public Holidays regulations. Along with earmarking holidays, the academic calendar makes available to the students important information regarding the tentative schedule of internal assessments, University exams, and also informs them about the dates for commencement and dissolution of individual semesters. Tentative dates for college programmes like Annual Social, Annual Sports, NSS camps etc. are also provided there.

2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
No Data Entered/Not Applicable !!!					

[View File](#)

2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
Minor Projects	730	UGC	5	0

3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
No Data Entered/Not Applicable !!!		

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
Molecular Gelators for Containing Oil Spillage	Dr. Tanmoy Kar (Teacher)	Government of India	21/01/2019	Patent

3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsored By	Name of the Start-up	Nature of Start-up	Date of Commencement
No Data Entered/Not Applicable !!!					
No file uploaded.					

3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
No Data Entered/Not Applicable !!!		

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
No Data Entered/Not Applicable !!!	

3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
No Data Entered/Not Applicable !!!			

3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
Commerce	1

3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
No Data Entered/Not Applicable !!!						

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3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
No Data Entered/Not Applicable !!!						
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3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
Attended/Seminars/Workshops	9	7	6	0
Presented papers	5	3	0	0
View File				

3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
Green Drive (Tree Plantation)	NSS	4	48
An Awareness Programme on HIV/AIDS	NSS/NCC	25	200
Outreach Programme at adopted villages by NSS for social survey	NSS	2	25
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3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
No Data Entered/Not Applicable !!!			
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3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activites	Number of students participated in such activites
No Data Entered/Not Applicable !!!				
No file uploaded.				

3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
No Data Entered/Not Applicable !!!			
No file uploaded.			

3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
No Data Entered/Not Applicable !!!					
No file uploaded.					

3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
No Data Entered/Not Applicable !!!			
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CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
0.5	0

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Classrooms with Wi-Fi OR LAN	Newly Added
Number of important equipments purchased (Greater than 1-0 lakh) during the current year	Newly Added
Value of the equipment purchased during the year (rs. in lakhs)	Newly Added
Seminar halls with ICT facilities	Existing
Classrooms with LCD facilities	Existing
Seminar Halls	Existing
Laboratories	Existing
Class rooms	Existing
Campus Area	Existing
View File	

4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}			
Name of the ILMS software	Nature of automation (fully or patially)	Version	Year of automation
KOHA	Fully	16.05.07.000	2018

4.2.2 – Library Services

Library Service Type	Existing	Newly Added	Total
No Data Entered/Not Applicable !!!			
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4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
No Data Entered/Not Applicable !!!			
No file uploaded.			

4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/ GBPS)	Others
Existing	78	3	35	11	0	8	16	4	0
Added	5	0	48	0	0	0	3	10	0
Total	83	3	83	11	0	8	19	14	0

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

No Data Entered/Not Applicable !!!

4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
No Data Entered/Not Applicable !!!	

4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurredon maintenance of physical facilites
12	1215363	1.5	119000

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

Maintenance of Campus Infrastructure Building Infrastructure: Constant effort is made to provide dedicated and secured space for equipment and tools as far

as practicable. There is a Building Committee in place to look after the maintenance, repair and constructional work related to the construction of new building and physical infrastructure like water supply and power supply. All work is done through web-tender and system as per standard norms. The college usually appoints qualified engineers/experts to verify the construction and maintenance work done by the college and to prepare Plan Estimate for new works. The college has a generator system in place for uninterrupted power supply. Computer IT Infrastructure: Maintenance and up-gradation of Computer IT Infrastructure is looked after by the Computer and Smart Space sub-committee. There is an Annual Maintenance Contract (AMC) in place with a company called Microsolutions who are responsible for the upkeep of computers and their proper functioning. Laboratory Equipment/Machineries: Gas connection pipe line is checked regularly. Stock Register is properly maintained. Furniture/related items: Stock Register of furniture and fixture is maintained properly. There is a staff to look after the maintenance and repair work of furniture and fixture. The staff brings to the notice of the authority as and when repair works are needed along with monitoring the completion of such repair works. Library: There is a library sub-committee comprising the Principal, Librarian, Heads of different departments and other members as resolved in the Governing Body. This sub-committee advises the librarian about the library as a whole including augmentation of library holdings along with suggesting improvements needed in the delivery of the library services to the users. Sports facilities: Physical Education department is entrusted with the maintenance of sport facilities like Multi-Gym, Games Room, playground etc.

http://www.vmmahavidyalaya.ac.in/new-web/pdf/Maintenance-of-Campus-Infrastructure.pdf

CRITERION V – STUDENT SUPPORT AND PROGRESSION

5.1 – Student Support

5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	N.A.	0	0
Financial Support from Other Sources			
a) National	Kanyashree Prakalpa K2,K3, Also SC/ST/OBC grant and Minorities grant	908	12275000
b)International	N.A.	0	0
View File			

5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implemetation	Number of students enrolled	Agencies involved
No Data Entered/Not Applicable !!!			
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5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for	Number of benefited students by	Number of students who have passedin	Number of studentsp placed

competitive examination	career counseling activities	the comp. exam	

<div align="center" style="color:red">**No Data Entered/Not Applicable !!!**</div>

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5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
0	0	0

5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Nameof organizations visited	Number of students participated	Number of stduents placed	Nameof organizations visited	Number of students participated	Number of stduents placed

<div align="center" style="color:red">**No Data Entered/Not Applicable !!!**</div>

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5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Depratment graduated from	Name of institution joined	Name of programme admitted to
2019	7	Nutrition (Hon)	Nutrition	City College, VU, Haldia Institute of Health Science, Raja N.L. Khan Women's College	MSc
2019	5	Mathematics (Hon)	Mathematics	Netaji Subhas Open University, West Bengal State University, Mahishadal Raj College	MSc
2019	6	History (Hon)	History	Vivekananda Mission Maha vidyalaya (VU)	M.A.
2019	4	Geography (Hon)	Geography	VU, Pt. Ravishankar Shukla University	MSc
2019	9	English	English	Rabindra	M.A.

2019	2	Education (Hon)	Education	Diamond Harbour Women's University	M.A.
2019	2	Comp Sc (Hon)	Computer Science	Panskura Banamali college, Haldia Institute of Technology	MSc, MCA
2019	15	Chemistry (Hon)	Chemistry	VU, Mahishadal Raj College, Midnapore College, Haldia Govt. College, Jhargram Raj College	MSc, MBA
2019	1	Botany (Gen)	Botany	Mahishadal Girls College	MSW
2019	27	Bengali (Hons)	Bengali	Vivekananda Mission Maha vidyalaya (VU)	M.A.

[View File](#)

5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
No Data Entered/Not Applicable !!!	
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5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
Cultural	Institution	40
Sports	Institution	275
[View File](#)		

5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ Internaional	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
No Data Entered/Not Applicable !!!						

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5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

Any college with affiliation to Vidyasagar University has its own Students Council formerly called Students' Union to protect the rights of the students. The students of our college also elect members to the Council. The state government vide West Bengal Universities and Colleges (Composition, Functions and Procedure for Election of Students' Council) Rules, 2017 has put in place an extensive framework for the activities, functions and constitution of the Students' Council. For example, only those students who have attended at least sixty (60) percentage of total number of classes in an academic year and have cleared all dues towards tuition or other fees including charges, levied by the college can take part in such elections. Moreover, the whole election process under no circumstances is to exceed thirty days from the first notice of the election to the declaration of its results. The class representatives elected by the students go on to elect the Students' Council office bearers, such as the General Secretary, two Assistant General Secretaries and five Assistant Secretaries to the different Union offices like Culture, Sports, Magazine, Aid-Fund, Common Rooms and Science. The President, Vice President and the Treasurer of the Council are, however, nominated by the Principal/Teachers' Council from amongst the teachers of the college. Erstwhile called Students Union, it came into existence in our college in the year 1974. This statutory body has been playing a vital role in promoting academic, scientific, cultural and social interest among the students. It also helps the administration to maintain discipline in the campus. The following are some of the important activities that the elected students' body has been performing over the years: 1. To organize Inter-class debate, sports-competition and cultural events. 2. Publication of annual magazine and various wall-magazines. 3. To organize recreational activities for students. 4. Addressing the grievances and problems of the students. 5. To co-ordinate the relationship between the staff and students. 6. Managing the 'Students'-Aid-Fund'. 7. Social-welfare activities. 8. To observe and commemorate special days like National Science Day etc.

5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

No

5.4.2 – No. of enrolled Alumni:

24

5.4.3 – Alumni contribution during the year (in Rupees) :

No Data Entered/Not Applicable !!!

5.4.4 – Meetings/activities organized by Alumni Association :

The Alumni Association of our College Praktanee was established in 2003. The Alumni Association regularly interacts with the authority as an important stakeholder. Many of our alumni have gone on to establish themselves in various fields and been nominated to the highest decision making body of the college, Governing Body. Among the alumni who have been part of the Governing Body in the present and the recent past include Sri Partha Batabyal and Sri Anandamoy Adhikary. Some of the ways in which the Alumni Association has been serving the institution are: 1. By establishing a cordial relationship between the freshers and the ex-students. 2. By promoting academic and development works of the college. 3. By offering service and support to the college in its moments of

need. 4. By holding seminars, symposiums, workshops and other philanthropic services. 5. By sharing with the current students various information regarding jobs and self-employment opportunities. Moreover, in the yearlong college Golden Jubilee celebration that began on 9th August 2017, the alumni played an important part both in its organization and arrangement. Felicitated on this occasion, they took active interest in both the inaugural and the closing ceremony of the Golden Jubilee.

CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

The college has provided autonomy to the respective departments. The departments hold regular meetings to decide on syllabus distribution, academic plan, organisation of seminars, industrial visits, study tours etc. There is a centralised routine committee to prepare the skeleton routine. After preparation of the structure of the routine, the departments are given full autonomy to assign the classes in the routine to the respective departmental teachers as per the convenience of each department. The departments are given autonomy to conduct departmental seminars by inviting resource persons from outside the college. The college provides financial assistance for the same. The departments also have the liberty to conduct study tours for the students to enrich them with practical implementation of the knowledge acquired. Moreover, the departments have individual departmental libraries that the departmental teachers operate. The college has different sub-committees approved by the Governing Body of the college. The responsibilities of the different activities are segregated among the sub-committees for the smooth functioning of the college. The sub-committees meet at regular intervals to organise different programmes and to discuss various issues related to the activities of the respective sub-committees. We have the Observation sub-committee for organising different programmes to celebrate important days like International Women's Day, Swami Vivekananda Birth Anniversary, Science Day, Environment Day etc. We also have a Research and Seminar sub-committee for organising different seminars and workshops in the college premises. The Purchase sub-committee considers the merit of the different requisitions given by various departments and decide on the items to be purchased. No item is purchased without the approval of the said committee. We have the Smart Space Maintenance sub-committee to ensure smooth operation of the different smart spaces so that the teachers can take hassle free ICT classes. We also have different statutory committees like the Academic sub-committee and the Admission sub-committee which conduct their activities with sincerity and professionalism.

6.1.2 – Does the institution have a Management Information System (MIS)?

Yes

6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Research and Development	The college encourages the teachers to participate in different seminars, workshops and conferences. It has adopted a policy of granting 6 Duty Leaves per year to each teacher for attending research related programmes.

	The college also provides financial assistance to each of the departments for conducting departmental seminars. The college is contemplating on providing financial assistance for research.
Examination and Evaluation	The Mahavidyalaya conducts continuous assessment of students as per the guidelines issued by the University The IQAC decided to hold internal assessments centrally following a pre-decided schedule taking into account the fact that the number of students in some papers like AECC Elective and Language Compulsory were too large for any individual department to manage. Moreover, the number of disruptions of class teaching days due to internal exams will also reduce significantly. The teachers complete the evaluations within time and papers are shown to the students to encourage transparency. The students are able to clarify their doubts and rectify their mistakes.
Teaching and Learning	Each teacher is encouraged to take ICT classes. We have one ICT class per teacher allotted per week in the routine itself. This system ensures the optimum utilisation of the smart space without overlapping of classes of different teachers. The college is in the process of increasing the smart spaces available so that the teachers can take more ICT classes.
Curriculum Development	Each department holds meetings for distribution of the syllabus before the onset of each semester. Based on the syllabus assigned, the teachers prepare the academic plan and submit the same to their respective HODs. The departments hold meeting during mid-semester to review the progress of classes as per the academic plan. If need be extra classes are allotted in the routine for timely completion of the syllabus.
Library, ICT and Physical Infrastructure / Instrumentation	The library has been fully automated with the installation of OPAC facility in the college using KOHA. The students are able to track the availability of different books anywhere, anytime. The procedure for issue and return has been digitized. The college has started developing smart classrooms to provide greater facility to the teachers for holding ICT classes. Other than the

	Science and Commerce departments who have individual projectors installed in their departmental facility, it was felt that three ICT smart spaces will be developed - the Smart Room, the Seminar Room and the Virtual Reality Room for the arts faculties to take classes making use of ICT teaching methods.
Human Resource Management	The recruitment of full time teachers is through College Service Commission. The college verifies the qualification of teachers as per the university guidelines before issuing appointment letters on CSC recommendations. A biometric attendance system is in place to track the attendance and punctuality in arrival and departure of the teaching and non-teaching staff of the college. The college encourages its teachers to participate in Orientation Programmes, Refresher Courses, and other faculty development programmes which are needed for CAS. The non-teaching staffs are also encouraged to participate in different workshops and training programmes for skill development.
Industry Interaction / Collaboration	This is something where we haven't made much progress. But there are some plans for the future afoot. One of them is asking industry personnel to address gatherings in the college, especially students to make them conscious of the demands and requirements of the industry. Also, we are thinking of signing MOU's with research foundations with exposure to industry which in turn will make it easier for us to access industry. Other than these, there have been industrial visits arranged by the Department of Commerce for the benefit of their students.
Admission of Students	Online admission process has been introduced in both UG PG levels. The merit list is published online and from the 2019 academic year we have also begun to collect payment in online mode through our payment gateway partner BillDesk. We ensure fair and smooth admission in compliance with the Govt. reservation policy and University guidelines.

6.2.2 – Implementation of e-governance in areas of operations:

E-governace area	Details

Planning and Development	The college is contemplating to implement ERP for different functions like Administration, Students' Attendance, Admission, HRM etc. A tie-up is being planned with our website developer Infotech Lab who has assured us that the ERP process will completely digitise our data collection system thus ensuring a database that will help us understand the need and requirements of our students and thus mobilize our targeted developmental activities likewise.
Administration	The administration has put in place the following mechanisms for effective dissemination of information. ? SMS gateway to send important notifications to different stakeholders of the college. ? Communication of important information to general public through website. For students and staff there are separate log ins in the website to access information they need.
Finance and Accounts	The college maintains its books of accounts on Tally. It is planning to implement ERP for finance and accounts in the coming year to smoothen the maintenance of accounts.
Student Admission and Support	Online admission process has been incorporated in both UG PG levels. The merit list is published online and from the 2019 academic year we have also begun to collect payment in online mode through our payment gateway partner BillDesk.
Examination	Here we haven't done much till now, but of late have been contemplating about conducting examination (internal assessments) in online mode in a few select departments with access to computers. Other than these, we are encouraging teachers to take their internal assessments not in the conventional question-answer mode but through innovative methods like students' seminar and group discussions.

6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support

No Data Entered/Not Applicable !!!
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6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
No Data Entered/Not Applicable !!!						
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6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
7 days NSS Training Programme, Ramakrishna Mission Ashrama, Narendrapur, Kolkata	2	19/05/2019	25/05/2019	7
Inter-disciplinary Refresher Course on Advances in Instrumentation and Automation: Role of ICT, Jadavpur	1	03/12/2018	22/12/2018	21
Refresher Course	1	23/08/2018	12/09/2018	21
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6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
0	0	0	0

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
The IQAC helps the faculties to join Refresher Courses and Orientation Programmes in	The same Employees' Co-operative Credit Society Ltd. referred to in the earlier section having	The students' union has different sub-committees, each headed by a teacher for the smooth operation

order to enrich their teaching skills and also for their CAS promotion. The Cell also helps them to prepare documents for their CAS promotion according to the new format (4th amendment) and the latest Government of West Bengal regulations. Moreover, there is an Employees' Co-operative Credit Society Ltd. in the college set up on 16.4.1974 with a view to create funds through collection from employees themselves in the form of shares, thrift funds, guarantee funds etc. for lending to the members in their times of monetary need at very low interest rates and also to encourage the habit of savings amongst the members.

registration no. 27 under the West Bengal Co-op. Credit Society Acts Rules and set up at the office of the ARCS of Mid-I Range for conducting money lending and thrift activities among the members also lends money to the non-teaching employees of the college who are also its members at very affordable rates of interest.

of the different activities of the union. Cultural programmes are organised by the students with the help of the teachers. The college maintains a Book Bank to help needy students with reference books. The college also provides fees concession to the needy students. We have a Concession sub-committee to judge the merit of each case and decide the amount of concession to be provided to the applicants.

6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

The college conducts external audit regularly. The audit is undertaken by government agencies whose representatives visit the college and inspects the books of accounts independently.

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
No Data Entered/Not Applicable !!!		
No file uploaded.		

6.4.3 – Total corpus fund generated

No Data Entered/Not Applicable !!!

6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	No		Yes	Principal on requisition by the University
Administrative	No		No	

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

No Data Entered/Not Applicable !!!

6.5.3 – Development programmes for support staff (at least three)

No Data Entered/Not Applicable !!!

6.5.4 – Post Accreditation initiative(s) (mention at least three)

Among post-accreditation initiatives, we can mention three recommendations of the NAAC Peer Team who visited our college in January 2015 that we have implemented. 1. We have introduced choice based semester system at both UG and PG levels in a phased manner under the direction of our affiliating university Vidyasagar University. At present all courses in the college are functioning in the CBCS system. 2. We through our various social outreach and community development activities of NSS and NCC as also through value education classes that we organize in the college have been inculcating Indian and global values. The motto of our college itself is "Esho Manush Hao" "Be Man and Make Man". 3. We have increased smart space availability in our college with a new smart room and a Virtual Reality room being available for class teaching now. Modernization of other lecture rooms without ICT facility is, however, not complete.

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b)Participation in NIRF	No
c)ISO certification	No
d)NBA or any other quality audit	No

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
2018	Regular meeting of IQAC is arranged	10/07/2018	10/07/2018	10/07/2018	11
2018	Regular meeting of IQAC is arranged	18/12/2018	18/12/2018	18/12/2018	11
2018	Timely submission of AQAR to NAAC	01/07/2018	01/07/2018	25/09/2018	10000
2018	CBCS Workshop	20/09/2018	20/09/2018	20/09/2018	1000
2019	Regular meeting of IQAC is arranged	21/05/2019	21/05/2019	21/05/2019	11
2019	CAS promotion of teachers	24/05/2019	24/05/2019	24/05/2019	14
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CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
No Data Entered/Not Applicable !!!				

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources
1. Vinyl Stickers at Main Building and Science Block for promoting awareness against wastage of Water Electricity 2. Green Drive (Planting of trees) inside our Campus by NSS Units of the College 3. Installation of ample number of Power Saving LED lights.

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Physical facilities	**Yes**	**1**
Ramp/Rails	**Yes**	**1**

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
2018	**0**	**1**	**17/07/2018**	**1**	**Green Drive (Tree Plantation)**	**Plantation**	**52**
2018	**0**	**1**	**01/12/2018**	**1**	**Observance of World AIDS Day**	**Public Health**	**225**
2019	**0**	**1**	**15/02/2019**	**7**	**NSS Special Winter Camp 18-19**	**Health, Hygiene, Need for Education, Sanitation and service to local villages**	**165**
2019	**0**	**1**	**16/05/2019**	**31**	**Outreach Programme at adopted villages**	**Service to community**	**27**

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7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
Academic Diary 2018-19 for all students	01/07/2018	A code of conduct for students is illustrated in the Academic Diary

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
Celebration of Independence Day	15/08/2018	15/08/2019	46
World AIDS Prevention Day	01/12/2018	01/12/2018	85
Celebration of Republic Day	26/01/2019	26/01/2019	38
Celebration of Rabindra Jayanti	09/05/2019	09/05/2019	125

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7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

1. Initiatives for Bio-diversity and Green Audit in the Institution 2. Use of organic manures and fertilizers in the college garden 3. Installation of ample number of Power Saving LED lights in main building, science block and hostels 4. Active Initiatives and surveys for setting up of Honey Bee Farming 5. Planting of plants trees (both perennial seasonal) inside the campus

7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

Best Practice - I: Promotion of research activities among the teaching faculty The college takes upon itself the responsibility to encourage the teachers, both young and experienced, to pursue research interests as the college has significant number of PhD faculties. So for pursuing their research the college provides them research ambience, necessary library, laboratory facilities etc. Teachers are also encouraged to participate in different national and international seminars, conferences and to apply for different research projects, both major and minor from different funding agencies, to publish articles in reputed national/international journals and arrange seminars and conferences, to make associations with research communities thereby widening the scope of their research work and collaboration. The IQAC of the college has fixed publication targets for the faculty to achieve in the next three years. Both in publications in UGC CARE listed journals and also publications in edited volumes/books/conference proceedings (National and International) the IQAC has set targets for the faculty to achieve. This setting of targets is surely very ambitious in nature but the college IQAC feels that along with the need to garner API points for CAS promotion, this target setting will spur the teachers into serious research activity. The following are the major practices related to the promotion of research activities in the college: 1. Regular meeting of the Research Cell to monitor the research activities done by college

faculty. 2. Encouraging the teachers to apply for different research projects, both Major and Minor from reputed national funding agencies like UGC, DBT, DST-SERB etc. through the college Research Cell and in collaboration with university and nearby research institutes. 3. Encouraging the faculty members to publish their research articles in journals of national and international repute (UGC CARE listed) and books from reputed publication houses. 4. Upgrading the laboratories and libraries. 5. Encouraging the teachers to attend different seminars / workshops / Refresher Courses to enrich their knowledge. 6. Organizing seminars and workshops relating to modern trends of multidisciplinary research. 7. Reimbursing the registration fees of teachers attending and presenting papers in national/international seminars (Maximum amount Rs. 500/- per year). We are in the early stages of this promotional process and the process till now has not yielded tangible results. We are, however, hopeful that in a year or two we will have results to show for our efforts. Research, surely, as we all know is not an overnight activity and it takes time for the results to arrive. Total number of research articles published in UGC CARE listed journals during 2018-19 stands at 6. Other than this, there are 3 prestigious publications in national and international journals and 1 in an edited volume. Also there is a patent by one of our faculty. A Minor Research Project funded by UGC was also running in this period. As far as paper-presentations in seminars are concerned, there are 8 paper-presentations in national and international seminars. The total combined output surely is not much to write about but we are confident that the steps we have taken will ensure a far better yield in the coming years. Best Practice – II: Automation of the college library Vivekananda Mission Mahavidyalaya Library began with the inception of the college in the year 1968. As far as library automation is concerned, that however, started to occupy the mind of the college administration from the first decade of 2000. Thus, the college authority bought the SOUL (Network Version) software on 4th April, 2007 from INFLIBNET @ Rs. 20,000/- and began automating the cataloguing process with it. On 23rd June, 2010, we got hold of SOUL 2.0 software from INFLIBNET free of cost. But, SOUL 2.0 could not be installed. There were inherent anomalies in the software and the whole automation process came to a standstill. The library thus remained partially automated in this way for around seven years. Then in 2018, the college administration pondering over the betterment of library services through online mode decided to install the ILMS namely KOHA software in the cloud server for the following reasons. 1. KOHA software is more flexible, friendly and effective than other ILMS. 2. KOHA cloud server is more secured and it provides uninterrupted 24x7 hour services. 3. KOHA software provides various types of reports in the electronic environment. 4. Online cataloguing through KOHA software is easier than others and it helps in copy catalogue along with being multi-lingual. Thereafter, a reputed vendor namely AVIOR Technologies Pvt. Ltd. was selected after a transparent process of tendering who did the installation at a cost of Rs. 59,000/-. Near about 4,500 data were migrated from the SOUL (Network Version) to the KOHA cloud server. The remaining documents were then catalogued by the AVIOR manpower in the KOHA cloud server. Both, documents of the Central Library and the departmental libraries were bar-coded through this ILMS. New books and references of UG, PG, MRP, etc. and from different funds like RUSA have also been catalogued through it. Rest of the documents are being catalogued presently. The total documents that have been bar-coded stand at 20,119 copies as of today (11.03.2020) as per Digital Accession Register. We began online circulation facilities for students from the session 2018-19 and presently we have in place bar-coded Library Membership Cards and printed checkouts for the staff of the college also. OPAC facilities are also available 24x7 at anywhere and anytime basis through PCs, laptops, tabs, android mobiles, etc. The KOHA cloud server is well decorated with suitable descriptions and responsive mode fit for this era. The URLs are http://vmm-opac.kohacloud.in/for OPAC and http://vmm-staff.kohacloud.in/ for

Administrator Login. These are also linked with the college website. Library automation with installation of the KOHA cloud server has brought about a lot of improvement in library services in the Central Library of the college and the following are a few of them: 1. WEBOPAC being an easy and multi-dimensional search technique than card catalogues at anywhere and anytime basis makes it far more convenient and easier for users to locate their books. With remote access to catalogue facility available, one can do so even from the comfort of one's home. 2. Online system has reduced loss of catalogues and valuable information. 3. For library staff online catalogues has made it much easier for them to locate documents in the stack. 4. Also, online circulation being far more accurate has meant reduction of loss of documents in the library with digital recording available. 5. Moreover, with bar-code technology in place, fine collection, library clearance certificate generation etc. have become accurate and fast

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

http://www.vmmahavidyalaya.ac.in/new-web/index.php?option=com_content&view=article&id=147&Itemid=0

7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

Esho Manush Hao - Be Man and Make Man Vivekananda Mission Mahavidyalaya is committed to impart value based higher education in the Haldia subdivision of rural Bengal. A result of the philanthropic effort of the Vivekananda Mission Asram that felt the need to establish a centre of higher learning for the rural population of adjacent villages under Sutahata Police Station, the college was established on 9th August 1968. Following Swami Vivekananda who believed that "Education is the manifestation of the perfection already in man," we in our college motivate our students not only to get a University degree but also to realize their innate potentialities, potentialities that unless identified would perhaps go waste and unrecognized. Through their interaction with their teachers and various extension activities, the students are made to understand their duty towards society and an effort is made to instill in them a sense of what society is doing for them. It is all about providing a bigger picture to the students so that they see themselves not as isolated individuals but a part of the larger social whole which they can change for the better. The good for one will necessarily mean the good of the other. At the very portal of the institution the immortal words of Swami Vivekananda "Be Man and Make Man" is inscribed in Bengali – "Esho Manush Hao". Every day before the start of the normal college hour the immortal teachings of Swami Vivekananda and other great people are played through the public address system. Weekly value education classes are a part of the college routine. The Brahmacharies of the Vivekananda Mission Ashram provides us with the necessary support. The birth anniversary of Swami Vivekananda is observed in the college with zeal and fervour. Seminars on Swami Vivekananda's teachings are held to mark the occasion. The college has a ritual of beginning any ceremony held in its premises with the offerings of floral tributes to Swami Vivekananda's statue and portrait. The growing participation of our students in community activities through their respective NSS and NCC units, their zeal in being part of different institutional activities, the interest they are showing in participating in value-education classes are all pointers to the fact that our interventions in their development as rounded human beings have been, indeed, positive. However, the consumerist culture of our times poses a problem. The crass consumerism espoused in media and otherwise does affect the students. Our belief in individual choices sometimes ends up making us forget community interests.

Social responsibility takes a back seat. The increasing politicization of students along party lines has been another problem. Still we are confident that in spite of all these provocations and temptations our students will be able to keep themselves to the straight and narrow path of virtue and righteousness. That remains the challenge for us.

Provide the weblink of the institution
http://www.vmmahavidyalaya.ac.in/new-web/index.php?option=com_content&view=article&id=148&Itemid=0

8.Future Plans of Actions for Next Academic Year

1. Putting in place an online feedback process. 2. Beginning of the mentor-mentee system. At first we will begin only with the Honours students and then later extend it to the General students. 3. Installation of ERP system that will mean digitization of administration. Student data, financial data, employee data etc will be stored in digitized format so that we can approach a paperless system in the college. Also transactions between different sections of the administration and with the different stakeholders will preferentially take place in an electronic mode. 4. Attendance of teachers in biometric system. 5. Organization of seminars in college especially on those areas that are suggested by NAAC for a PG college like ours for example seminars on skill development, research methodology, entrepreneurship and intellectual property rights. 6. Making the college campus a Wifi campus with a restricted Wifi zone for students. 7. Encourage collaboration with both fellow academic institutions and also research foundations. Industry academia partnership to be explored. 8. Procuring an additional at least twenty computers and setting up a computer laboratory taking into account the fact that a large number of disciplines under CBCS needs exposure to computers. Other than science subjects like Chemistry and Mathematics, even in language subjects like Sanskrit there are SEC papers that need students to pick up subject specific computer skills.